Field Name in Database	CSV Field Name	Label on Form	Field Type/ Length	Default	Description/Comments/Special Rules
AccessionNumber	Accession #	Accession #	int(11)	No Default	Unique number assigned by accession program. The database does not require a unique number, but the Accession App automatically assigns a unique number if the user does not assign a number. Users do not have to assign unique numbers. The Accession App assigns numbers in the form YYYYnnnn where YYYY is the current year and nnnn is a unique number assigned. That number starts at 0001 at the beginning of each year and is incremented with the addition of each new plant record.
AccessCaliper	AccessCaliper	Caliper	float	0	Defines plant diameter when planted
AccessHt	AccessHt	Height	float	0	Defines size when planted.
AccessionDate	Accession Date	Month Day Year	datetime	No Default	Date the plant was first entered into the database. It is automatically assigned by Accession App.
BedNumber	Bed #	Bed	int(11)	NULL	Bed number per Arboretum garden map. Pgm provides dropdown selection.
bloom_end	Blm End Mnth	Bloom end	int(4)	NULL	Numeric bloom end month - eg 8 = Aug; Auto default is 99. Special input form used to enter.
bloom_start	Blm Strt Mnth	Bloom start	int(4)	NULL	Numeric bloom start month - eg 5 = May; Auto default is 99. Special input form used to enter.
CommonName	Common Name	Common Name(s)	varchar(255)	NULL	Comma separated list of common names.
CompanyName	CompanyName	Came from	varchar(50)	NULL	Company from which plant was obtained if purchased or donated. purchased. The Accession App provides dropdown list of companies that are stored in the App's "Source" lookup table (tblpurchasedsource).
CONTSIZE	CONTSIZE	Container	varchar(25)	NULL	Not used - defines container size when planted. A pgm dropdown.
Cultivar	Cultivar	Cultivar	varchar(255)	NULL	The plant cultivar name. Single marks encapsulating the name and capitalization of the name is automatically handled by the Accession App to insure conformity with standard naming conventions.
docent_comments	Plant Info	Comments	varchar(255)	NULL	Comments used to describe the plant.
DonorName	DonorName	Donated by	varchar(30)	NULL	Donor who donated the plant (if donated). Pgm provides dropdown list.
ELEVATION	ELEVATION	Not on form	varchar(15)	NULL	Not used - not on form
EthnoBotanyNotes	EthnoBotanyNotes	Not on form	varchar(255)	NULL	Description of American Indians usage
Family	Family	Family	varchar(50)	NULL	Automatically assigned by pgm using db table, "tblgenusnames"
Form	Form	Plant Type	varchar(50)	NULL	Not to be confused with the "Form" used scientific naming. This field indicates whether the plant is a Shrub, tree, vine, etc. The user must select a value from a dropdown menu provided by the Accession App
GardenCode	Garden Code	Code	varchar(5)	NULL	Garden code - ie "SM" for Smith Mossman. This is assigned automatically by the Accession App doing a lookup on Garden in the Tbllocations table.
GenNotes	Admin. Notes	Admin Notes	varchar(255)	NULL	Notes for internal use - DB admin, plant record mgt, etc.
Genus	Genus	Genus	varchar(50)	No Default	The plant genus. It is selected by the user from a dropdown menu containing values obtained genus table, "tblgenusnames." This field may not be left blank. The Accession App forces you to select a name. If not known, select "Unknown."
HiLitePlant	Highlight?	HIghlight?	varchar(25)	No	Accession App provides Yes or No selection via a radio button. Yes means that plant is a highlighted plant in the garden where it is located. You can create a customized report in Accession App by selecting on this field.
LABEL	Labeled ?	Labeled?	varchar(50)	NULL	Accession App provides Yes or No selection via a radio button. You can create a customized report in Accession App by selecting on this field.
Latitude	Latitude	Latitude	decimal(10,8)	NULL	For future use - on form

Field	Label	Form Label	Type	Default	Description
Loc1Bed	Garden	Garden Name	varchar(50)	NULL	Garden name - selected from program dropdown, eg Smith Mossman. Dropdown values come from lookup table "Tbllocations."
Loc1BedOriginal	Original Grdn Name	Not on form	varchar(50)	NULL	Shows old garden name per earlier garden naming conventions. This field is for historical purposes for database administrators.
Loc1Note	Location Notes	Location Notes	varchar(255)	NULL	Descriptive note to provide added help for finding plant.
Loc1Quad	Loc1Quad	Quad	varchar(50)	NULL	Can be used to show geographic location in bed (N,NE,NW, etc). Pgm provides dropdown.
Longitude	Longitude	Yes	decimal(11,8)	NULL	For future use - on form
Nativity	Nativity	Native To	varchar(255)	NULL	Shows countries and/or area of origin
plant_cost	plant_cost	Unit Cost	float	NULL	Original plant cost.
PLANTDATE	Date Planted	Date planted Month Da	datetime	NULL	Date planted in Arb
PlantStatus	PlantStatus	Current Status	varchar(50)	Live	Pgm dropdown provided - currently Live, Dead, Draft, Unknown
plnt_id	DB Id	DB Id	int(11)	No Default	This is a number automatically assigned by the database to uniquely identify each record.
PreviousPlantName	PreviousPlantName	Previous/Other Name	varchar(255)	NULL	Could be used to hold synonyms, previous botanical name, etc.
PropMethod	PropMethod	Propagation method	varchar(50)	NULL	Indicates how plant was started. Dropdown values of NA, Seed, Cutting, Division, Grafting, Tissue.
Quantity	Quantity	Qty	int(11)	NULL	Usually one. There is one accession record per unique plant/location pair.Qty can be more than one if the plants are planted in the same location.
Rank	Rank	Rank	varchar(10)	NULL	If a name is in the "SspVar" field, this field indicates whether that name is a Variety, Subspecies, Form. The user may select any one of these values from a dropdown menu.
Relocated	Relocated	Not on form	varchar(50)	NULL	Not used
RelocatedComments	RelocatedComments	Not on form	varchar(255)	NULL	Not used
Reportedby	Reportedby	Entered by	varchar(3)	NULL	Initials of who entered the plant record into the database
SEX	SEX	Sex	varchar(50)	NULL	Pgm provides dropdown values: NA, Male, Female
Source	Source	How Obtained	varchar(50)	NULL	Indicates the nature of how the plant was obtained. That is, obtained via donation, purchase, propagation, etc. " The user must select a value from a dropdown menu provided by the Accession App
Species	Species	Species	varchar(255)	NULL	The plant species name
SspVar	SspVar	Ssp, Form, or Var Nam	varchar(255)	NULL	Used as part of the plant's scientific name. This field can contain a form name, sub species name, or variety name. See "Rank" for more information.
StatusDate	StatusDate	Not on form	datetime	NULL	Entered by Accession App when status entered.
StatusNotes	StatusNotes	Not on form	varchar(50)	NULL	Any notes regarding status - very infrequent use, but on form
SunRqmt	Sun	Sun	varchar(30)	NULL	Pgm provides dropdown for 6 variations from full sun to full shade
TransactionDate	Transaction Date	Record last update	datetime	No Default	The date and time when the plant record was last changed. It is assigned automatically by the Accession App.
UnitType	UnitType	Unit Type	varchar(50)	NULL	Pgm provides dropdown values: NA, B&B, Bare Root, Container.
VerifiedDate	VerifiedDate	Location Verified Month	date	NULL	Date reflecting when plant and location verified by physical inspection.
WaterRqmt	Water	Water	varchar(30)	NULL	Pgm provides dropdown for 6 variations from wet to dry.